



Town of Pincher Creek
Council Remuneration Bylaw # 1578-22

BYLAW #1578-22
of
TOWN OF PINCHER CREEK

**A BYLAW OF THE TOWN OF PINCHER CREEK, IN THE PROVINCE OF
ALBERTA, FOR THE PURPOSE OF PROVIDING REMUNERATION TO
THE COUNCIL OF THE TOWN OF PINCHER CREEK**


WHEREAS pursuant to the provisions of the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended, the Municipality has the authority to pass bylaws regarding services provided by or on behalf of the municipality;

AND WHEREAS Council wishes to provide for remuneration for the Chief Elected Official and Councillors.

NOW THEREFORE the Council of the Town of Pincher Creek, duly assembled, hereby enacts as follows:

DEFINITIONS

1. **Regular Meeting** of Council shall mean regularly scheduled meetings of Council as determined at the Organizational Meeting of Council or by resolution of Council.
2. **Special Meeting** of Council shall be as defined in the Municipal Government Act, Section 194, as follows:
 - a. The Chief Elected Official may call a Special Council meeting when he/she considers it appropriate to do so, and must call a Special Council Meeting if the official receives a written request for the meeting, stating its purpose, from a majority of the Councillors.
 - b. A Special Meeting must be held within 14 days after the date that the Chief Elected Official receives the request or shorter period provided for by bylaw.
 - c. The Chief Elected Official calls a Special Council meeting by giving at least 24 hours notice in writing to each Councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.
 - d. A Special Council meeting may be held with less than 24 hours notice to all Councillors and without notice to the public if at least 2/3 of the Whole Council agrees to this in writing before the beginning of the meeting.

Initials 



- e. No matter other than that stated in the notice calling the Special Council meeting may be transacted at the meeting unless the Whole Council is present at the meeting and the Council agrees to deal with the matter in question.
- f. Joint Council/special meeting with the Municipal District of Pincher Creek No. 9, held at either municipalities Council Chambers.

3. **Other Council Meetings**

- a. Regional Council meeting to include the following: Town of Pincher Creek, Municipal District of Pincher Creek No. 9, Village of Cowley and Crowsnest Pass Councils.
- b. Elected Officials meeting consisting of Council members from south eastern British Columbia and south western Alberta.
- c. Committee of the Whole, Council Policy Review Committee, Council Budget Committee and any other meeting of Council where all members of Council are appointed to serve on.


Committee meetings shall mean those committees that members of Council have been appointed to or been authorized by resolution of Council to attend.

Monthly stipend shall mean a monthly salary plus general expenses and shall include activities such as consultation with the public either by telephone or in-person, attendance and/or presentations at public relations events, such as in Town parades, presentations at school, opening remarks at local events, etc. Volunteer Luncheon, Town Facility Site Visits, Public Works Week Celebration Event, Flag Raising Ceremonies, Town Facility Grand Openings, Chamber of Commerce Awards Night, Remembrance Day Services, Committee and Board Christmas Party’s, Parade of Lights, Town Christmas Party, Children’s Festival.

4. **Per Diem** shall mean the allowance paid to Council while out of Town on official Town business and payable only in the event that they are not being remunerated for attending said function.

5. **Other eligible expenses:** Claim based on time requirement and Council Approval:

Napi PowWow	Pincher Creek Family Centre – Literacy Day
Early Childhood Development Coalition	Town Council Facility Tour
Community Information Event Rehearsal	Community Information meeting
Pincher Creek Trade Show	Curling Rink Presentation and or meetings
Emergency Preparedness Event,	Vertical Church – Food Bank Event
Habitat for Humanity Events	Town Pancake Breakfast
Golf Course Events,	Senior’s Homes Site visits and events
Highway 3 public events	Out of Town Community Parades

Initials 



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| National Indigenous People's Day | Heritage Acres Community Events |
| Kootenai Brown Museum Festivities | Summer Games Opening and Closing |
| Communities in Bloom Judges meeting | Crestview Lodge Tour & Public Events |
| Heritage Acres Pancake Breakfast | Chamber of Commerce Mix and Mingle |
| Local Business Invitational Events | Local Meetings with AUMA/Provincial Official |
| Allied Arts annual events | Halloween in the Village |
| Shell public presentation | Community Christmas Carol Event |
| Day Trips relative to committee appointments | |

REMUNERATION

6. The Chief Elected Official shall receive a stipend of \$1,200.00 per month. The newly elected Chief Elected Official shall receive the first stipend for November in the year of election.
7. The Councillors shall receive a stipend of \$600.00 per month. The newly elected Councillors shall receive the first stipend for November in the year of election.
8. The Chief Elected Official and Councillors shall receive \$235.00 per Regular and Special Meeting of Council

The Chief Elected Official and Councillors shall receive \$120.00 per Committee Meeting up to three 3 hours

The Chief Elected Official and Councillors shall receive \$235.00 per Committee Meeting over three (3) hours in length.

If the Town of Pincher Creek is reimbursed at a higher rate than provided above by another organization for a Committee Meeting attended, the Town will pay the at the higher rate for that meeting only.

9. Per diems shall be paid for out of town functions at the rate of \$120.00 for half day (up to three (3) hours) and \$235.00 for full day. This claim can be made only in the event that members of Council are not already being remunerated for attending said function.
10. When a Town of Pincher Creek Councillor is required to use his/her vehicle to go out of town on Town business, they shall be reimbursed at the rate of \$0.61 per km.


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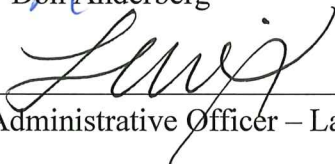
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- 11. The Chief Elected Official and Councillors shall be paid promptly upon monthly submission of the appropriate forms to the Accounts Payable Department.
- 12. That Bylaw #1578-20 and all amendments thereto are hereby repealed.
- 13. This bylaw comes into force and effect upon January 1, 2023.

Read A First Time this 28th day of November, 2022 A.D.




 Mayor- Don Anderberg (seal)

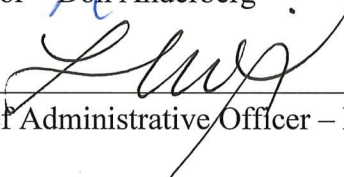


 Chief Administrative Officer – Laurie Wilgosh

Read A Second Time this 12th day of December, 2022 A.D.




 Mayor – Don Anderberg

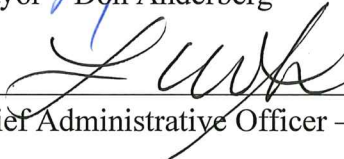


 Chief Administrative Officer – Laurie Wilgosh

Read A Third Time and Passed this 12th day of December, 2022, A.D.



 Mayor – Don Anderberg



 Chief Administrative Officer – Laurie Wilgosh